Report Number: QIP-ASI152403

Audit Date : 27 Apr., 2015

This report is issued by Focus Technology Co., Ltd. (Made-in-China.com) and the supervising inspectorate (SGS-CSTC Standards Technical Services Co., Ltd.) to confirm that:

Company Name	:	**Kai Bao Precision Machinery Co., Ltd.** **东莞市凯保精密机械有限公司**
Showroom	:	**http://kaibaotools.en.made-in-china.com/**
Address	:	**2/F, Building A&B, Shangshanmen Village, Niushan, Dongcheng District, Dongguan City, Guangdong, China**
Product	:	**Pneumatic Sanders, Sanding Pads, Polishing Machine.**

has been on site audited for the Following Scope of Activity

1. General Information
2. Foreign Trade Capacity
3. Product Research & Development Capacity
4. Management System and Product Certification
5. Production Capacity & Quality Control
6. Photos

General Comments:

"Kai Bao Precision Machinery Co., Ltd." is manufacturer with 30 staffs. The company established in year 2009 which located in "2/F, Building A&B, Shangshanmen Village, Niushan, Dongcheng District, Dongguan, Guangdong, China". The company was an OEM and ODM supplier but had its own product brands in domestic of China. The company obtained CE certificate. Actual found the company occupied a land size about 3,000 square meters.

Sign for and on behalf of
SGS-CSTC Standards Technical Services Co., Ltd.

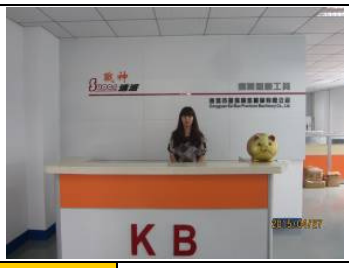
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SUPPLIER ASSESSMENT REPORT

Audited Company	Kai Bao Precision Machinery Co., Ltd. 东莞市凯保精密机械有限公司
Audited Site:	2/F, Building A&B, Shangshanmen Village, Niushan, Dongcheng District, Dongguan, Guangdong, China

Consigner of Assessment	**Made-in-China.com**		
Audit Type	☒ Initial Audit ☐ Re-audit		
Audit Date	27 Apr., 2015	Verify Report	www.sgs.com
Auditor	Justin Wu	Reviewed by	Roger Wang

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Part A: General Information

Section 1: Company Overview

1.1 Legal Validity			
Does the company have a valid business license?	☒ Yes ☐ No ☐ Others	Registration Number	441900000571353
Year of established	16 Jun., 2009	Valid Date	Long-Term
Registered address	2/F, Building A, Shangshanmen Village, Niushan, Dongcheng District, Dongguan City, Guangdong, China		
Actual address	2/F, Building A&B, Shangshanmen Village, Niushan, Dongcheng District, Dongguan, Guangdong, China		
Does the company in abnormal operation status list of industrial and commercial bureau?	No		
Registered capital	RMB 1,000,000		
Name of legal representative	Ms. Rong Peng		
Business scope	Production and marketing, assembly, maintenance: hardware mechanical and electrical products, hardware tools, pneumatic tools, coating equipment and its accessories, grinding and polishing materials; Sales: labour insurance supplies, metal products and plastic products.		
1.2 Basic Information			
Contact person	Mr. Kay Lau Foreign Trade Manager	Email	professionalairtools@yahoo.com
Phone number	0086-0769-23053681, 0086-18825175582	Fax number	0086-0769-23053683
URL/Web address	http://kaibaotools.en.made-in-china.com/		
Company type	☒ Manufacturer ☐ Trading Company ☐ Combined ☐ Group Corporation		
Type of ownership	☒ Limited Company ☐ Public Company ☐ Foreign joint venture ☐ State-Owned ☐ Private Owner ☐ Wholly foreign-owned enterprises		
Subsidiary company	N/A		
Products manufactured / sold scope	Pneumatic sanders, sanding pads, polishing machine.		

1.3 Company Building Information

According to:
☐ Land certificate ☐ Real estate certificate
☒ Lease agreement ☒ Observation Estimated on site

The company area 1,850 square meters
The land occupies 3,000 square meters.
The offices occupy 250 square meters.
The workshops occupy 1,600 square meters.

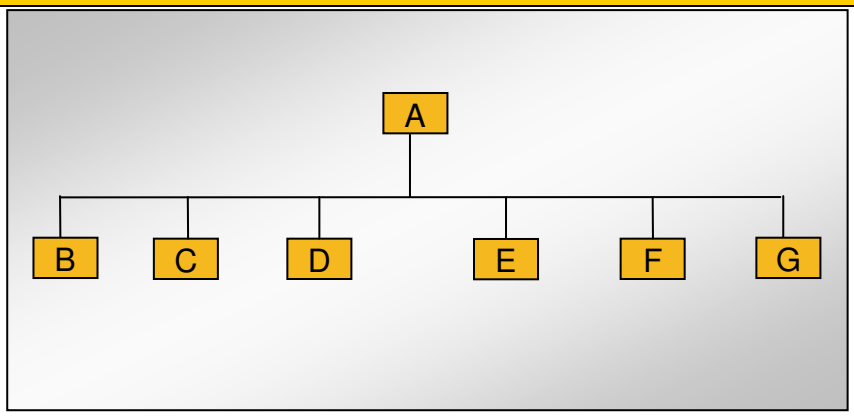
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Section 2: Human Resources

2.1 Company Chart



2.2 Explanation of Code and Employee Details

Code	Department	Number of employees
A	General Manager	1
B	Admin. Dept.	1
C	Fin. Dept.	1
D	Foreign Trade Dept.	1
E	Purchase Dept.	1
F	Design & QC Dept.	2
G	Production Dept.	23
	Number in total:	30

2.3 Key Staff

Title	Full name	Education	Working experience for this trade / total experience
General Manager	Mr. Zizhong Zhu	Junior college	About 9 years

Remark: Above information of key staff was based on interview with company representative.

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Part B: Foreign Trade Capacity

Section 1: Export Overall Situation

1.1 Export Overall Situation	
Does the company have a valid Import and Export license?	☐ Yes ☒ No
The import and export enterprise code.	Nil
The number of foreign trading staff with relevant trading experience.	☒ within 1 year 1 staff ☐ 1-5 years staff ☐ 6-10 years staff ☐ over 10 years staff Total 1 staff
The language freely used by foreign trade staff	☒ English ☐ others
Annual revenue of previous year	The company claimed: the total revenue was RMB 10,000,000 in year 2014.
Annual export revenue of previous year	The company kept this s secret.
Estimated export revenue for this year.	The company claimed the estimated export revenue was about RMB 2,000,000 in year 2015.
Overseas agent / branch	☐ Yes ☒ No
Nearest port	Shenzhen Port
Acceptable quotation terms	☒ FOB ☐ CIF ☐ CFR
Acceptable payment terms	☐ LC ☒ T/T ☐ D/P ☐ PayPal ☒ Western Union ☐ Small-amount payment
Average lead time (Peak Season)	☐ within 15 workday ☒ one month ☐ 2-3 months ☐ 4-6 months ☐ 6-12 months ☐ more time
Average lead time (Off Season)	☐ within 15 workday ☒ one month ☐ 2-3 months ☐ 4-6 months ☐ 6-12 months ☐ more time

Section 2: Export Business Capacity

2.1 Market Distribution (please list top three areas)		
Market	**Main Product**	**Main client**
☐ North America		
☐ South America		
☐ Europe		
☐ Southeast Asia/ Mideast		
☐ Africa		
☐ East Asia (Japan/ South Korea)		
☐ Australia		
☒ Domestic	Pneumatic sanders, sanding pads, polishing machine.	The company kept this as secret.
☐ Others		

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Section 3: Supplier Management

3.1 Supplier Management		
Item	**Content**	**Observations /Comments**
1	Does the company establish and implement an effective suppliers' assessment procedure?	☐ Have the written procedures and followed records ☐ Have the written procedures but no records ☐ Have relevant records without written procedure ☒ No written procedures or followed records Remark: The company can provide some main suppliers photos for auditing.
2	Does the company have an updated list of approved suppliers?	☐ The approved suppliers list was updated in_____ ☐ Have the written suppliers without approved signature or date. ☒ Provided some suppliers names ☐ No approved suppliers list

Section 4: After-sales Service Capacity

4.1 After-sales Service Capacity		
Item	**Content**	**Observations /Comments**
1	Is there a procedure to conduct random product inspection after final packaging in place?	☐ Have clear standards and written inspection records ☐ No written standards but had inspection reports ☐ Have the procedures but no inspection records ☒ It's not necessary to carry out the inspection Remark: The finished product checked by packing staffs.
2	Is there a clear procedure for handling customer complaints?	☐ Has the clear procedure and followed records ☐ Has the procedure but no written records. ☒ No written procedures or records. Remark: The company provided some emails for auditing.
3	Can the finished/packaged product be traced by lot identification to the appropriate raw materials test reports?	☐ Have the procedures to trace the raw materials. ☐ Can trace main materials ☒ Can trace production date. ☐ Can't trace products
4	Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)?	☐ Has the clear procedure and followed records ☐ Has the procedure but no written records. ☒ No written procedures or records.

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Part C: Product Research & Development Capacity

1.1 Product Research & Development Capacity	
The amount of R&D and relevant working experience.	☐ within 1year staff ☐ 1-5 years staff ☒ 6-10 years 1 staff ☐ over 10 years staff Total 1 engineer
What is the main job responsibility for R&D engineers?	New product design and technical support.
Is there any relevant design input, output, review, verification and validation documentation available for auditor to review?	The company provided some relevant records for auditing, Such as: technology drawing.
Is there any special software or instrument used by the R&D staffs during the design process of new products? If yes, please list the main software or instrument.	Software: Auto CAD, Pro-E.
Does the company have an effective design change control procedure in place?	The company provided some relevant records for auditing.
Please list the patent certificates and qualification license.	Nil

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Part D: Management System and Product Certification

1.1 Management System and Product Certification	
Management system certification	☐ ISO9001:2008 certificate ☐ ISO14001:2004 certificate ☐ OHSAS18001:2007 certificate ☐ TS16949 ☐ SA8000 ☐ Others ☒ NIL
Product certification	☒ CE certificate issued by "Shenzhen BST Technology Co., Ltd." No.: BSTDG100894080513C-1 Product: PNEUMATIC POLISHER Test standard: EN55014-1:2006+ A1:2009, EN61000-3-3:2006+ A2:2009, EN61000-3-3:2008, EN55014-2:1997+ A2:2008. Issued date: 13 Aug., 2010 ☐ UL ☐ CCC ☐ RoHs ☐ FCC ☐ Others ☐ NIL
Test reports for raw materials	☐ RoHS ☐ Reach ☐ Others ☒ NIL

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Part E: Production Capacity & Quality Control

Section 1: Production Capacity

1.1 Production Workflow Chart

		
Raw materials	Riveting	Foaming
		
Cutting edge	Products assembly	Inspection and packing

1.2 Products Situation (Top three Product Categories)

Product	Price range	Min. order quantity	Top monthly output	Average monthly output	Total in 2014
Air Sander	N/A	120Sets	6,000Sets/Nov.	5,000Sets/Month	60,000Sets
Polishing pad	N/A	500Pcs	50,000Pcs	40,000Pcs/Month	480,000Pcs

1.3 Main Facilities

Picture	Facility name	Brand or Country/Region of origin	Target Value/machine*day	Quantity
	Punching machine	China	N/A	5
	Silkscreen machine	China	N/A	1
	Punching machine	China	N/A	3

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	Foaming machine	China	N/A	1
	Punching machine	China	N/A	1

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Section 2: Production Process Control

2.1 Production Process Control		
Item	**Content**	**Observations /Comments**
1	Product R&D capacity	☒ Own brand ☒ ODM ☒ OEM
2	Are the environmental conditions, such as tidiness and cleanliness being controlled and suitable for the operation performed?	☐ Very tidy ☒ Normal ☐ Need to improve ☐ Very poor
3	Are the necessary items /documents provided at appropriate location and under control?	☐ Work Instructions /procedures ☐ Workmanship standard /acceptance ☐ Golden sample /Approval sample ☐ Product picture ☒ Verbal by workshop director
4	Are written instructions available for incoming material inspections /testing? Is the relevant record maintained?	☒ Has instructions and uniformly followed ☐ Has instruction but no written records ☐ Materials checked by storage staff
5	Are written inspections /testing instructions available for finished products? Is the relevant record maintained?	☐ Have instructions and uniformly followed ☐ Have instruction but no written records ☒ Finished product checked by packing staff
6	What type of inspection is used for finished products?	☐ Random inspection ☐ Visual inspection ☐ Function inspection ☒ 100% inspection ☒ Visual inspection ☒ Function inspection
7	Are non-conforming units clearly marked/ segregated to prevent accidental dispatch?	☐ Marked and segregated ☒ Segregated but not marked clearly ☐ Not found on site
8	How are the non-conforming units handled?	☒ Repaired and re-inspection ☒ Picked out ☐ Used under control ☐ Others

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Part J: Photos

Section 1: Photos of Documents

1.1 Photos of Documents

Description: Business License



Description: Tax Registration Certificate



Description: CE Certificate



Description: Trademark Certificate



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Section 2: Photos of Company

2.1 Photos of Company and Product Sample

Description: Company Gate



Description: Office



Description: Workshop



Description: Workshop



Description: Warehouse



Description: Product Sample



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Description: Product Sample	Description: Product Sample
	
Description: Product Sample	**Description: Product Sample**
	

-- End of the Report --

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